




STUDENT HANDBOOK 2020 - 21

THE MADURA COLLEGE

(An Autonomous Institution Affiliated to the Madurai Kamaraj University)

Re-accredited (3rd Cycle) with "A" Grade by NAAC

 Vidya Nagar, TPK Road, Madurai - 625 011

 (0452)- 2673354 / 9363233228

 principal@maduracollege.edu.in

 www.maduracollege.edu.in

PERSONAL INFORMATION

Name

Class & Major

Roll No. / Ref. No.

Date of Birth

Car/Bike/Cycle No.

Height

Weight

Blood Group

Permanent Address

Telephone Mobile No.

e-mail ID

COLLEGE PRAYER

असतो मा सद्गमय ।

ASATO MAA SADGAMAYA

பொய்மையிலிருந்து வாய்மைக்கு எம்மை அழைத்துச் செல்

Lead me from the Unreal to the Real

तमसो मा ज्योतिर्गमय ।

TAMASO MAA JYOTHIRGAMAYA

இருளிலிருந்து ஒளிக்கு எம்மை அழைத்துச் செல்

Lead me from Darkness to Light

मृत्योर्मा अमृतङ्गमय ।

MRITYOR MAA AMRITANGAMAYA

இறப்பிலிருந்து பிறவாமைக்கு எம்மை அழைத்துச் செல்

Lead me from Mortality to Immortality

ॐ शान्तिः शान्तिः शान्तिः ॥

OM SHANTHI : SHANTHI : SHANTHI :

- Brhadaranyakopanishad

ஒன்றே குலமும் ஒருவனே தேவனும்
நன்றே நினைமின் நமனில்லை நாணாமே
சென்றே புகுங்கதியில்லை நும் சித்தத்து
நின்றே நிலைபெற நீர் நினைந்துய்மினே

- திருமூலர் திருமந்திரம்

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுக்கும்
சீராரும் வதனமெனத் திகழ்பரத கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநற் றிருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகுமின்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே! வாழ்த்துதுமே!

- மனோன்மணியம் சுந்தரம் பிள்ளை

நாட்டுப்பண்

ஐன கண மன அதிநாயக ஐய ஹே
பாரத பாக்ய விதாதா
பஞ்சாப ஸிந்து குஜராத மராட்டா
திராவிட உத்கல பங்கா
விந்திய ஹிமாசல யமுனா கங்கா
உச்சலஜலதி தரங்கா
தவ சுப நாமே ஜாகே
தவ சுப ஆசிஸ மாகே
காஹே தவ ஐய காதா
ஐன கண மங்கள தாயக ஐய ஹே
பாரத பாக்ய விதாதா
ஐய ஹே ஐய ஹே ஐய ஹே
ஐய ஐய ஐய ஐய ஹே!

- இரவீந்திரநாத் தாகூர்



COLLEGE COAT OF ARMS

Motto:

“Vidya Dharmena Shobathe”

Meaning

“Learning Shines with Righteousness”

Logo:



Lion stands for power and is the vehicle on which Goddess Sakthi rode when she slew Mahishasura, the embodiment of Tamas.



Elephant head stands for Sri Ganesha, the God of Wisdom and Success.



Lotuses on either sides, one white and the other red, symbolizes the rise of human spirit from the muddy bottom of our lower nature to achieve purity and renunciation, respectively.



Pranava is the coping stone of the entire arch of human progress.

Colours:

- White symbolizing Purity
- Blue symbolizing Love
- Yellow symbolizing Sacrifice

1856 CE
Zilla School started by the Government in 1856 as an outcome of Macaulay's dispatch of 1854 on Education.

1880 CE
A College department was added to the Zilla School

1889 CE
The School and the College were taken over by the Madura Native High School. Committee renamed as Madura College Committee

1903 CE
The committee took over the administration of Setupathi High School and Town Primary School.

1905 CE
The Committee registered under the Indian Companies Act, 1882 under the nomenclature 'The Madura College Board'

1906 CE
A Section for girls was opened in the Town Primary School

1925 CE
The College became a first grade College.

1937 CE
The College moved to the present campus of 43 acres (5 acre at the bequest of Robert S. Fischer and the rest donated by Raja Sir. Annamalai Chettiar

1941 CE
The P.M.Sanakara lyer Hall came up



The MADURA COLLEGE

A Brief History



1997 CE
College started admitting girl students in Undergraduate Programmes.

1983 CE
Self - Financing stream was started.

1978 CE
Autonomous status was conferred by University Grants Commission in the very first batch.

1950 CE
College celebrated its diamond jubilee and the Diamond Jubilee Hostel Block came up.

1949 CE
Khajana Babu Rao Hosel Block was constructed with financial support from his family.

Setupatti Science Block came up with the support of the Rajasaheb of Rammad. Mills Co. Ltd.

1947 CE
TVS Hostel came into existence with a donation of Rs.1 Lakh from M/S T.V.Sundaram Iyengar and Sons. Pvt. Ltd.

1946 CE
The College regained its First grade status (lost in 1939 CE due to lack of funds for endowments) after door to door fund raising.




Programme Timeline

1947 B.Com.	1948 B.Sc. Physics	1953 B.Sc. Botany
1957 B.Sc. Mathematics	1958 M.Sc. Mathematics	1958 M.Sc. Physics
1959 B.Sc. Chemistry	1959 M.Sc. Chemistry	1964 B.Sc. Zoology
1984 M.Sc. Botany	1987 B.Sc. Computer Science	1988 - 89 M.A. Economics
1988 M.A. English	1989 M.A. Tamil	1993 M.Phil. English
2019 M.Com.	2019 M.Sc. Statistics	

THE MADURA COLLEGE BOARD

The College is administered by the Madura College Board, as also are the Sethupathi Higher Secondary School, Madura College Higher Secondary School and the Town Primary School. The Madura College Board elects a Board of Directors consisting of twelve members. From among the twelve Directors the President, the Vice President, the Secretary, the Joint Secretary and the Treasurer are elected.

Office Bearers

Sri. N.S.Krishnan, B.A., B.E., M.I.E., C.M.M.	- President	
Sri. S.Seetharaman, B.A.,	- Vice President	
Sri. S.Natanagopal, FCA.,	- Secretary	
Sri. S.Parthasarathy, B.Sc., B.L.,	- Joint Secretary	
Sri. N.Anand Srinivasan, M.Com.,	- Treasurer	



Directors

Sri. G. Manivannan, B.Com., B.L.,
Sri. S.Ramesh, B.Sc., B.L.,
Sri. S.Sankaran, B.Com.,
Sri.R.Sridharan, F.C.A.,
Sri.S.Sridharan, B.Com., F.C.A., A.I.C.W.A., A.C.S.
Sri. R.Srinivasan, B.A.,
Sri. S.Suresh, B.Com., B.L.,

 **Members**

- 1 Sri. L.Amuthan
- 2 Sri. N.Anand Srinivasan, M.Com.,
- 3 Sri. S.Appaswami, B.Com., F.C.A, A.C.S, C.M.A.,
- 4 Sri. Ashok Muthanna,
- 5 Sri. K.Chandrasekar, B.Com.,
- 6 Sri. A.Chandramouli, B.Com., F.C.A.,
- 7 Sri. M.C.Devi Prasad, B.Com., F.C.A.,
- 8 Sri. B.Ganapathysarma, B.Com., A.C.A., A.C.S.,
- 9 Sri. M.Ganapathysubramanian, B.Sc., D.Com.,
- 10 Dr. R.Govindarajan,
- 11 Dr. N.Gururaj, M.D.S.,
12. Sri. R.Haresh,
- 13 Dr. V.Harshan, M.D., D.D.,
- 14 Sri. N.S.Krishnan, B.A., B.E., M.I.E., C.M.M.,
- 15 Sri. R.Krishnasamy, M.Sc.,
- 16 Dr. Kumar Venkatesan, M.B.B.S.,
- 17 Sri. R.Lakshmiapthy,
- 18 Sri. H.Lakshmi Shankar, L.L., M.L.,
- 19 Sri. S.Madhavan, M.L.,
- 20 Sri. G.Manivannan, B.Com., B.L.,
- 21 Sri. M.S. Meenakshi Sundaram, B.SC., B.L.,
- 22 Sri. R.Meenakshi Sundaram, B.Sc.,
- 23 Dr. S.Meenakshi Sundaram, M.D., D.M.,
- 24 Sri. K.Mohan, B.Com., F.C.A.,
- 25 Sri. S.Muthusami, B.Com.,
- 26 Sri. S.Naganathan, B.E.,
- 27 Sri. K.S. Narayanaswamy, B.Com., F.C.A.,
- 28 Sri. S.Natanagopal, B.Sc., F.C.A.,
- 29 Sri. S.Padmanabhan, B.Sc., B.L.,
- 30 Sri. S.Parthasarathy, B.Sc., B.L.,

- 31 Dr. A.Raman, B.Sc., M.B.B.S.,
- 32 Sri. R.Ramakrishnan, B.Com., M.B.A.,
- 33 Sri. L.Ramani, B.Sc., B.E.,
- 34 Sri. L.Ramasubbu, M.Com., M.B.A., M.A.,
- 35 Dr. D.Ramasubramanian, M.D., DM. (Neuro),
- 36 Sri. S.Ramesh, B.Sc., B.L.,
- 37 Sri. P.Ravichandran, B.A., B.L.,
- 38 Sri. K.Ravishankar,
- 39 Sri. S.Sankaran, B.Com.,
- 40 Sri. S.Sankaranarayanan, M.Sc.,
- 41 Dr. R.Sathiamurthi, M.A., L.P.T., Ph.D.
- 42 Sri. S.Seetharaman, B.A.,
- 43 Sri. R.Shankar, B.E.,
- 44 Sri. S.Somasundaram, B.Sc., B.L.,
- 45 Sri. R.Sridharan, B.Com., F.C.A., F.C.M.A., A.C.S.,
- 46 Sri. S.Sridharan, B.Com., F.C.A., A.I.C.W.A., A.C.S.
- 47 Dr. K.A. Srinivasan, B.Com., H.R.B.C., F.R.C.S.,
- 48 Sri. R.Srinivasan, B.Com.,
- 49 Sri. R.S. Srinivasan, B.A.,
- 50 Sri. S.Srinivasa Raghavan, B.L.,
- 51 Sri. M.S.Subramanian, B.Com., B.L.,
- 52 Sri. V.V.S. Subramanian, B.E.,
- 53 Sri. N.Sundaram, M.A., B.Com., A.C.A.,
- 54 Sri. S.Suresh, B.Com., B.L.,
- 55 Dr. S.Vaidhyasubramaniam, B.E., M.B.A., Ph.D., G.M.P.,
- 56 Sri. R.Venkitapathy, B.Sc., D.M.I.T., M.S. (USA), D.Sc. (HANN OVER)
- 57 Sri. S.Venkataraman, B.Sc., B.L.,
- 58 Sri. V.Venkatasubramanian, B.Com., F.C.A.,
- 59 Sri. K.S.Venkateswaran,
- 60 Sri. Venu Srinivasan,
- 61 Sri. D.Vishwadeep, B.Tech., M.B.A.,

List of Successive Principals

The College has been served by a long succession of distinguished Principals

Sri. A.Rajarama Iyer	Jan 1889 - June 1889
Sri. S.Vencobachariar	July 1889 - July 1912
Sri. A.Rajarama Iyer	July 1912 - Mar 1915
Sri. C.Ganapathy Iyer	Apl 1915 - May 1917
Sri. Spencer A.Shutie	Jun 1917 - May 1918
Sri. S.S.Suryanarayana Sastry	Jun 1918 - May 1922
Sri. C. Ganapathy Iyer	Jun 1922 - May 1924
Sri. V.R. Venkatraman	Jun 1924 - Apl 1928
Sri. M.V.N. Subba Rao	Jun 1928 - Nov 1930
Sri. P.Mahadevan	Nov 1930 - Jun 1937
Sri. V.R.Venkatraman	Jun 1937 - Apl 1939
Sri. V.Subbusheshan	Apl 1939 - May 1946
Sri. P.Mahadevan	May 1946 - May 1953
Sri. T.Totadrilyengar	Jun 1953 - May 1964
Sri. K.S.Venkatesan	Jun 1964 - Apl 1968
Sri. P.S.Varadachary	Jul 1968 - May 1972
Sri. A.V.Krishna Murthy	Jun 1972 - May 1978
Sri. C.S.Krishna	Jun 1978 - Sep 1983
Dr. K.Ramamoorthy	Sep 1983 - May 1988
Sri. G.Ramamurthy	Jun 1988 - May 1993
Dr. K.R.Balasubramanian	Jun 1993 - May 1996
Dr. R.Venkataraman	Jun 1996 - Dec 1999
Sri. S.Meenakshi Sundaram i/c	Feb 2000 - Oct 2000
Dr. V.Niranjan	Nov 2000 - Aug 2002
Sri. K.Raman	Nov 2002 - Aug 2004
Dr. V.Sivakumar	Sep 2004 - May 2008
Dr. T.V.Krishnamoorthy	June 2008 - May 2011
Dr. R.Nagarathinam i/c	June 2011 - Sep 2011
Dr. R.Murali	Sep 2011 - July 2015
Major Dr.K.M.Rajasekaran i/c	Aug 2015 - May 2016
Dr. M.Sugumaran i/c	June 2016 - July 2016
Dr. J.Suresh	July 2016 -

FACULTY MEMBERS

PRINCIPAL

Dr. J. Suresh, M.Sc., M.Phil., P.B.D.C.A., B.Ed., Ph.D.

DEANS

Dr. S. Muthukumar Dean (Administration)

Mr. S. Sivaramakrishnan Dean (Academics)

Dr. I. Sahul Hamid Dean (Planning and Development)

1. DEPARTMENT OF TAMIL

1. Dr. S. Dhanasamy, M.A., M.Phil., Ph.D. Asst. Prof. & HOD

2. Dr. A. Atheeswari, M.A.,(Tamil) M.A.,(Philo.), M.Phil., Ph.D. Asst. Prof.

3. Dr. G. Karunakaran, M.A., M.Phil., Ph.D. Asst. Prof.

4. Dr. N. Rathinakumar, M.A., M.Phil., Ph.D. Asst. Prof.

5. Dr. V. Usha, M.A., M.Ed., Ph.D. Asst. Prof.

6. Dr. M. Kannan, M.A., M.Phil., Ph.D., Asst. Prof.

7. Dr. D. Gandhimathi, M.A., M.Phil., Ph.D., Asst. Prof.

Management Staff

8. Prof. N. Sathiyabama, M.A., M.Phil., M.Ed., Asst. Prof.

2. DEPARTMENT OF ENGLISH

1. Dr. R. Subramony, M.A., Ph.D., Associate Prof. & HOD

2. Dr. Sheela P. Karthick, M.A., M.Phil., Ph.D., B.Ed., Associate. Prof.

3. Dr. G. Sivasubramanian, M.A., M.Phil., Ph.D. Asst. Prof.

4. Dr. A. Chandra Bose, M.A., M.Phil., Ph.D. Asst. Prof.

5. Dr. S.Sudha, M.A., M.Phil., Ph.D. Asst. Prof.

6. Prof. C. UdhayaBanu, M.A., Asst. Prof.

7. Dr. D. Bhuvaneshwari, M.A., M.Phil., M.Ed., Ph.D., Asst. Prof.
8. Dr. A. Vignesh Kumar, M.A., M.Phil., B.Ed., Ph.D., Asst. Prof.
9. Dr. S. Venkatesh, M.A., M.Phil., D-Litt., B.Ed., Asst. Prof.

3. DEPARTMENT OF HINDI

1. Prof. S. Murali, M.A., M.Phil., Associate Prof. & HOD

4. DEPARTMENT OF SANSKRIT

1. Prof. P. Manikandan, M.A.,(Sanskrit) M.A.,(Hindi) M.A.,(Philo., Religion Culture)
M.Sc., M.Phil., PGDCA, PGDSA Asst. Prof.

5. DEPARTMENT OF ECONOMICS

1. Dr. S. Theenathayalan, M.A., M.B.A., M.Phil., M.Ed., P.G.D.M.M.T., Ph.D.
Associate Prof. & HOD
2. Dr. P. Kannan, M.A., M.Phil., Ph.D. Associate. Prof.
3. Dr. R. Gopi, M.A., M.Phil., PGDCA, Ph.D. Associate. Prof.
4. Dr. V. Sriman Narayanan, M.A., M.Phil., Ph.D. Asst. Prof.
5. Dr. S. Karthikeyan, M.A., M.Phil., M.Ed., PGDCA, Ph.D. Asst. Prof.
6. Dr. S. Meenakshi, M.A., M.Phil., M.B.A., B.Ed., Ph.D. Asst. Prof.

6. DEPARTMENT OF COMMERCE

1. Dr. A. Mayilmurugan, M.Com., MBA., M.Phil., FCMA., Ph.D.,
Associate Prof. & HOD
2. Dr. S. Selvakumar, M.Com. M.Phil. B.L., MMM., PGDCA., Ph.D., Asst. Prof.
3. Dr. K. HemaMalini, M.Com., MCS., M.Phil., PGDCA, Ph.D. Asst. Prof.
4. Dr. Y. Natarajan, M.Com., MBA., M.Phil., Ph.D., Asst. Prof.
5. Dr. S. Chandrasekar, M.Com., M.Phil., Ph.D., Asst. Prof.
6. Dr. R. Vennila, M.Com., M.Phil., M.B.A., Ph.D., Asst. Prof.
7. Dr. A. Karuppusamy, M.Com., M.Phil., Ph.D., Asst. Prof.

Management Staff

8. Prof. B. Shanmugapriya, M.Com., SLET Asst. Prof.

9. Prof. S. Praveenkumar, M.Com., NET Asst. Prof.
10. Mrs. G. Jayasree, LL.M., Advocate Part time Asst. Prof.
11. CA M. Selvakumar, M.Com., ACA Chartered Accountant Part time Asst. Prof.
12. Mr. S. Ramachandran, M.Com., M.Phil., M.B.A., Project Asst.

7. DEPARTMENT OF MATHEMATICS

1. Dr. S. Muthukumar, M.Sc., M.Phil., P.G.D.C.A., M.C.A., Ph.D., Associate Prof. & HOD
2. Dr. C. Thangapandi, M.Sc., M.Phil., P.G.D.C.A., B.Ed., Ph.D., Associate Prof.
3. Dr. R. Pandiselvi, M.Sc., M.Phil., Ph.D., Associate Prof.
4. Dr. K.M. Dharmalingam, M.Sc., M.Phil., M.Ed., P.G.D.C.A., D.G.T., Ph.D., Asst. Prof.
5. Dr. G. Marimuthu, M.Sc., M.Phil., Ph.D., Asst. Prof.
6. Dr. V. Ananthaswamy, M.Sc., M.Phil., Ph.D., Asst. Prof.
7. Dr. I. Sahulhamid, M.Sc., Ph.D., Asst. Prof.
8. Dr. U. Karthik Raja, M.Sc., M.Phil., Ph.D., Asst. Prof.
9. Dr. I. Padmavathi, M.Sc., M.Phil., Ph.D., Asst. Prof.
10. Dr. S. Usha, M.Sc., M.Phil., B.Ed., LL.B., Ph.D., Asst. Prof.
11. Dr. V. Sangeethasubha, M.Sc., M.Phil., Ph.D., Asst. Prof.

8. DEPARTMENT OF STATISTICS

1. Dr. P. Vetriselvi, M.Sc., M.Phil., Ph.D., Asst. Prof.
2. Dr. R. Madhanagopal, M.Sc., M.Phil., Ph.D., Asst. Prof.

9. DEPARTMENT OF PHYSICS

1. Dr. R. Saravanan, M.Sc., M.Phil., Ph.D., Associate Prof. & HOD
2. Dr. J. Suresh, M.Sc., M.Phil., PBDCA, B.Ed., Ph.D., Principal & Associate Prof.
3. Dr. M. Prema Rani, M.Sc., M.Phil., M.Ed., Ph.D., Associate Prof.
4. Prof. V. Meenakshi Sundaram, M.Sc., M.Phil., Asst. Prof.
5. Prof. T. Vivekanandan, M.Sc., M.Phil., PGDCA, Asst. Prof.

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|---|-----------------|
| 6. Prof. S. Sivaramakrishnan, M.Sc., M.Phil., | Asst. Prof. |
| 7. Dr. M. Kavitha, M.Sc., M.Phil., Ph.D., | Asst.Prof. |
| 8. Prof. G. Gowri, M.Sc., M.Phil., | Asst. Prof. |
| 9. Dr. K. Neyvasagam, M.Sc., M.Phil., PGDCA., Ph.D., | Associate Prof. |
| 10. Dr. R. Vishnu Priya, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 11. Dr. J. Sivasubramanian, M.Sc., M.Phil., B.Ed., Ph.D., | Asst. Prof. |

Management Staff

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| 12. Prof. M. Venkateshan, M.Sc., M.Phil | Asst. Prof. |
| 13. Prof. V. Seenivasan, M.Sc., M.Phil | Asst. Prof. |

10. DEPARTMENT OF CHEMISTRY

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| 1. Dr. A. Xavier, M.Sc., M.Phil., B.Ed., Ph.D., | Associate Prof. & HOD |
| 2. Dr. P.S. Harikrishnan, M.Sc., Ph.D., | Associate Prof. |
| 3. Dr. M. Karpagavalli, M.Sc., PGDCA., Ph.D., | Asst. Prof. |
| 4. Dr. P. Gajendran, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 5. Dr. M. Malarvizhi, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 6. Dr. S.V. Karthikeyan, M.Sc., Ph.D., | Asst. Prof. |
| 7. Prof. S.Vidhyasankar, M.Sc., M.Phil., | Asst. Prof. |
| 8. Dr. R. Ramachandran, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 9. Prof. S. Selvakumar, M.Sc., M.Phil., B.Ed., | Asst. Prof. |
| 10. Dr. P. Prasanna, M.Sc., Ph.D., | Asst. Prof. |
| 11. Dr. M. Boominathan, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 12. Dr. M. HasmathFarzana, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 13. Dr. Shanmugapriya, M.Sc., M.Phil., Ph.D., | Asst. Prof. |

Management Staff

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| 14. Prof. R. Sathya, M.Sc., M.Phil., | Asst. Prof. |
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11. DEPARTMENT OF BOTANY

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|---|-----------------------------|
| 1. Prof. S. Chella Pandian, M.Sc., M.Phil., | Associate Prof. & HOD (i/c) |
| 2. Dr. P. Kannan, M.Sc., M.Phil., PMCPGE, Ph.D., | Asst. Prof. |
| 3. Dr. S. Karuppusamy, M.Sc., F.I.A.T., Ph.D., | Asst. Prof. |
| 4. Dr. S. Gnaana Saraswathi, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 5. Prof. V. Meenakshi Sundaram, M.Sc., M.Phil., | Asst. Prof. |
| 6. Dr. N. Janakiraman, M.Sc., M.Phil., Ph.D., | Asst. Prof. |
| 7. Dr. P. Jansi Rani, M.Sc., Ph.D., | Asst. Prof. |
| 8. Dr. M. Karpagajothi, M.Sc., M.Phil., Ph.D., | Asst. Prof. |

Management Staff

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| 9. Prof. R. Saranya, M.Sc., PGDCA., | Asst. Prof. |
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12. DEPARTMENT OF ZOOLOGY

- | | |
|---|-----------------------------|
| 1. Dr. S. Dinakaran, M.Sc., M.Phil., B.Ed., Ph.D. | Associate Prof. & HOD (i/c) |
| 2. Dr. L.D. Devasree., M.Sc., M.Phil., Ph.D. | Asst. Prof. |
| 3. Dr. R. Eswaran, M.Sc., M.Phil., Ph.D. | Asst. Prof. |
| 4. Dr. B. Latha, M.Sc., M.Phil., B.Ed., Ph.D. | Asst. Prof. |
| 5. Dr. C. Selvakumar, M.Sc., Ph.D. | Asst. Prof. |

13. DEPARTMENT OF COMPUTER SCIENCE

- | | |
|--|-----------------------|
| 1. Er. J. Rajendran, B.E., M.Phil., | Associate Prof. & HOD |
| 2. Prof. R. Umasankari, M.Sc., M.Phil., | Asst. Prof. |
| 3. Dr. T. Sree Ramkumar, M.Sc., M.Phil., Ph.D. | Asst. Prof. |

Management Staff

- | | |
|--|-------------|
| 4. Prof. J. Mayajothi, M.Sc., M.Phil., | Asst. Prof. |
| 5. Prof. P. Sridevi, M.Sc., M.Phil., | Asst. Prof. |

14. DEPARTMENT OF PHYSICAL EDUCATION

1. Dr. K.Kathirvelpandian, M.A., M.P.Ed., M.Phil., Ph.D.
Director of Physical Education

15. LIBRARY

1. Mrs. C. Hema, M.A., M.Lib.Sc., M.Phil., Librarian (S.G.)

NON – TEACHING STAFF

1. Mr. M. Venkataraman, B.Com., Superintendent
2. Mr. C. Jeyachandran Assistant (S.G.)
3. Mrs. V. Rajalakshmi, M.Com., M.L.I.S.C., M.Phil., Assistant
4. Mrs. V. Rajeswari, B.A., Assistant
5. Mr. S. Sundar, B.Com., M.F.C., Jr. Assistant
6. Mr. M. Ganesh, B.A., PGDCA., Jr. Assistant
7. Mr. R. Nagarajan Jr. Assistant
8. Mrs. M.K. Seethalakshmi, M.Com., B.Ed. Typist
9. Mr. V. Veeravelpandi, B.Com., Lab Assistant
10. Mr. S. Thangavelu Lab Assistant
11. Mr. G. Sasthasubramanian, B.Sc., Lab Assistant
12. Mr. B. Padmanabhan, B.Com., Lab Assistant
13. Mr. K. Ganapathiraman Lab Assistant
14. Mrs. K. Manimekalai, B.Sc., Lab Assistant
15. Mr. T. Nagarajan Lab Assistant
16. Mr. U. Jeganathan Lab Assistant
17. Mrs. M. Vanitha, B.Com., Lab Assistant
18. Mr. P. Ganesh Kumar, B.Sc., Lab Assistant
19. Mr. S. Balamurugan Lab Assistant
20. Mrs. P. Murugeswari Lab Assistant

21. Mrs. P. Ilanilavu	Lab Assistant
22. Mr. P. Murugan, B.Sc.,	Lab Assistant
23. Mr. S. Sivaraman	Library Assistant
24. Mrs. S. Manjula	Library Assistant
25. Mr. P. Senthilkumar	Record Clerk
26. Mrs. V. Thayammal	Record Clerk
27. Mr. M. Thangapandi	Record Clerk
28. Ms. P. Surya, M.A.	Record Clerk
29. Mrs. G. Rajalakshmi	Office Assistant
30. Mr. M. Thavam, M.A., CGT.,	Office Assistant
31. Mrs. K. Vasantha	Office Assistant
32. Mr. R. Ganesan	Sweeper (S.G.)
33. Mr. K. Murthy	Sweeper (S.G.)
34. Mr. S. Kandan	Sweeper (S.G.)
35. Mrs. S. Chinnaponnu	Scavanger (S.G)

Management Staff

1. Mr. P. Kumar, Dip. in EEE	Electrical Superintendent
2. Ms. B. Rajathi, B.Sc.,	NAAC Office Clerk
3. Ms. M. Vanaja, B.Sc.,	Alumni Office Clerk
4. Mr. D. Wilson Kennedy	Office Assistant
5. Mr. R. Balachandar	Lab Assistant
6. Ms. S. Meenakshi, M.Sc.,	Lab Assistant
7. Mr. B. Ponmuni	Electrical Assistant
8. Mr. M. Murugan	Marker

EXAMINATION SECTION

1. Dr. V. Sriman Narayanan, M.Sc., M.Phil., Ph.D., Controller of Examination
2. Dr. S. Karuppusamy, M.S., F.I.A.T., Ph.D., Deputy Controller of Examination
3. Mr. M. Raman, B.Sc., PBDCA., Computer Programmer
4. Mrs. P. Gnanasoundari, B.Sc., B.L.I.S., Clerk
5. Mr. S. Sivaraman, B.Com., B.L.I.S., Clerk
6. Mrs. A. Premalatha M.C.A., Clerk
7. Mrs. N. Sudha, B.Sc., D.FN Clerk
8. Mrs. M.S. Poornima, Dip. in E.C.E Clerk
9. Mr. N. Vignesh, B.A., Clerk
10. Mr.V.Hariharan, B.A., Clerk
11. Mrs.K.S.Hema, M.A., DTP Clerk
12. Mrs.V.Padmavathi, B.Com., Clerk
13. Mr. M. Vijayakumar Office Assistant
14. Mr. M. Thirugnanadass Part-time Office Assistant

NATIONAL CADET CORPS (NCC)

1. Dr. S.V. Karthikeyan Asst. Prof. of Chemistry

NATIONAL SERVICE SCHEME (NSS)

PROGRAMME OFFICERS	UNIT	DEPARTMENT
1. Dr. M. Malarvizhi	10	Asst. Prof. of Chemistry
2. Dr. Y. Natarajan	11	Asst. Prof. of Commerce
3. Dr. S. Meenakshi	217	Asst. Prof. of Economics
4. Dr. M. Kannan	12	Asst. Prof. of Tamil

YOUTH RED CROSS SOCIETY (YRC)

1. Dr. S. Selvakumar Asst. Prof. of Commerce
2. Dr. D. Gandhimathi Asst. Prof. of Tamil

COMMITTEE

1. Academic and Administrative Audit Cell

Principal

Dean (Admin)

Dean (Academics)

Dean (P & D)

Dr.A.Mayilmurugan

Commerce

Dr. S. Theenathayalan

Economics

Dr. M. Premarani

Physics

Mr. M. Venkataraman

Office Supdt.

Ms. P. Surya

Record Clerk

2. Academic Council

Principal

Member Secretary

Members approved to participate in the Academic Council

3. Admission Committee

UG : Principal

Dean (Academics)

Prof.S.Murali

Hindi

Er.J.Rajendran

Computer Science

Prof.S.Chellapandian

Botany

PG: Principal

Dean (Academics)

Prof.S.Chellapandian

Botany

Dr.S.Dhanasamy

Tamil

4. Internal Complaints Committee (For prevention of Sexual harassment)

Dean (Admin)

Mrs.C.Hema

Librarian

Prof.S.Chella Pandian

Botany

Dr.R.Pandiselvi

Mathematics

Mrs. P. Ilanilavu

Lab Assistant

Mr. S. Sivaraman

Library Assistant

5. Anti-ragging cell

Prof.S.Chella Pandian

Botany

Dr.S.Dinakaran

Zoology

Dr.P.S.Harikrishnan

Chemistry

Dr.R.Gopi

Economics

Dr.S.Selvakumar

Commerce

Prof.R.Umasankari

Computer Science

Dr.V.Ananthasamy

Mathematics

Dr.B.Latha

Zoology

Dr.A.Chandrabose

English

Dr.K.Neyvasagam

Physics

6. Attendance Committee

Dean (Admin)

Dr.P.Kannan

Economics

Dr.V.Usha

Tamil

Dr.R.Vishnu Priya

Physics

Dr.Y.Natrajan

Commerce

Mrs.V.Rajeswari

Typist

Mrs. P. Seethalakshmi

Typist

7. Consultancy and Corporate training

Dr.A.Mayilmurugan

Commerce

Dr. S. Theenathayalan

Economics

Dr.A.Xavier

Chemistry

Dr. S. Gnaana Saraswathi

Botany

8. Discipline Committee

Principal

Dean (Admin)

All Heads

NSS Co-Ordinator

Physical Director

NCC Officer

9. Examination Cell

Principal

Controller of Examinations

Deputy Controller of Examinations

Prof. S. Murali	Hindi
Prof. S. Chellapandian	Botany
Dr.S.Muthukumar	Mathematics
Dr.R.Saravanan	Physics
Dr.A.Mayilmurugan	Commerce

10. Unnath Bharath Abiyan

Dr.N.Rathinakumar	Tamil
Dr.Y.Natarajan	Commerce
Dr. M. Kannan	Tamil
NSS PO's	
NCC officer	
Co-ordinator of YRC	

11. Youth Red Cross (YRC)

Dr. S. Selvakumar	Commerce
Dr. D. Gandhimathi	Tamil

12. Faculty Development Programmes Cell

Dean (P & D)	
Dr. S. Karthikeyan	Economics
Dr.G.Karunakaran	Tamil
Dr. I.Padmavathi	Mathematics
Dr. D. Bhuvaneshwari	English
Dr.A.Karuppusamy	Commerce

13. Feedback and Students Progression Cell

Dr.C.Thangapandi, Co-Ordinator	Mathematics
Dr.M.Kavitha	Physics
Dr.Y.Natarajan	Commerce
Dr. P. Prasanna	Chemistry
Dr.S.Meenakshi	Economics
Dr. P. Jansirani	Botany
Dr. V. Sangeethasubha	Mathematics
Mr.G.Sasthasubramanian	Lab Assistant
Mrs.K.Manimekalai	Lab Assistant
Mr.M.Ganesh	Junior Assistant

14. Handbook Committee

Prof.V.Meenakshisundaram	Physics
Dr. P. Kannan	Botany
Mr.P.Murugan	Lab Assistant

15. Public Information Officer

Principal	
Mr. M. Venkataraman	Office Supdt.

16. Internal Quality Assurance Cell

<i>Chairperson:</i> Dr.J.Suresh	Principal
<i>Management Representative:</i>	
Sri.S.Natanagopal	Secretary, Madura College Board

IQAC Co-ordinator:

Dr. I. Sahul Hamid Dean (Planning and Development)

Senior Admin. Staff:

Dr.S.Mutukumar Dean (Admin)

Prof.S.Sivaramakrishnan Dean (Academics)

Members from Faculty:

Dr. S. Dhanasamy Tamil

Dr.R.Eswaran Zoology

Dr. V. Ananthaswamy Mathematics

Dr. S. Karthikeyan Economics

Prof. V. Meenakshi Sundaram Botany

Dr.K.Hemamalini Commerce

Dr. R. Vishnupriya Physics

Dr.M.Hasmath Farzana Chemistry

Dr. T. Sreeramkumar Computer Science

Student Representatives:

Office bearers of Student Council

Industrial Representative:

Sri.S.Seetharaman

Alumni & Local Society Representative :

Mr.S.Murali (EMRC, MKU)

17.Library Cell

Dean (Admin)

Mrs.C.Hema Librarian

Dr.R.Saravanan Physics

Dr.R.Pandiselvi	Mathematics
Dr.R.Subramony	English
Prof. S. Vidhya Sankar	Chemistry
Dr.U.Karthikraja	Mathematics
Mr.S.Sivaraman	Library Assistant

18. Magazine Committee

Student Council

Advisory Committee

Dr.S. Venkatesh	English
Dr. M. Kannan	Tamil

19. Madura College Cultural Academy

Dr.V.Meenakshi Sundaram – Co-ordinator Botany

Members:

Dr.A.Atheeswari	Tamil
Dr.S.Karuppusamy	Botany
Dr. G. Sivasubramanian	English
Dr.S.Sudha	English
Prof.C.Udhaya Banu	English
Prof.G.Gowri	Physics
Dr.C.Selvakumar	Zoology
Dr. P. Jansi Rani	Botany
Dr. M. Karpagajothi	Botany
Dr. D. Gandhimathi	Tamil

Dr. A. Karuppusamy

Commerce

Mr.C.Jeyachandran

Assistant

20. NAAC Core Team

Principal

Dean (Admin)

Dean (Academics)

Dean (P & D)

Co-ordinators:

Criterion 1: (Curricular Aspects)

Dr. N. Janakiraman

Botany

Dr. R. Madhanagopal

Statistics

Criterion 2: (Teaching – Learning and Evaluation)

Dr. V. Ananthaswamy

Mathematics

Prof. T. Vivekanandan

Physics

Criterion 3: (Research, Innovations and Extension)

Dr. M. Boominathan

Chemistry

Dr. C. Selvakumar,

Zoology

Criterion 4: (Infrastructure and Learning Resources)

Dr. J. Sivasubramanian

Physics

Dr. K. Hemamalini

Commerce

Criterion 5: (Student Support and Progression)

Prof. P. Manikandan

Sanskrit

Dr. R. Vennila

Commerce

Dr. M. Kannan

Tamil

Criterion 6: (Governance, Leadership and Management)

Dr. R. Eswaran Zoology

Dr. S. Karthikeyan Economics

Criterion 7: (Institutional Values and Social Responsibilities)

Dr. R. Vishnu priya Physics

Dr.M.Hasmath Farzana Chemistry

Dr. J. Shanmugapriya Chemistry

21. National Academic Depository Cell

Dr. K. Neyvasagam, Nodal Officer Physics

Controller of Examination

Deputy Controller of Examination

22. MOOC / NPTEL Cell

Dr. M. Premarani Physics

Dr. L.D. Devasree Zoology

23. Placement Cell

Dr. N. Janakiraman, Placement Officer Botany

Dr. R. Madhanagopal Statistics

24. Carrier Guidance / Training Cell

Dr.A.Vigneshkumar, Co-ordinator English

Dr. J. Sivasubramanian Physics

25. Internship Cell

Dr. R. Vennila	Commerce
Dr. J. Shanmugapriya	Chemistry

26. Purchase Committee

Principal	
Dean (Admin)	
Respective HODs	
Prof.S.Murali,	Hindi
Mrs. V. Rajeswari,	Typist

27. Research Committee

Dean (P & D)	
Dr.R.Eswaran	Zoology
Dr.N. Rathinakumar	Tamil
Dr.A.Chandrabose	English
Dr. C. Selvakumar	Zoology
Dr. V. Ananthaswamy	Mathematics
Dr. M. Boominathan	Chemistry

28. Scholarship and Students Aid Fund Cell

Dr.K.M.Dharmalingam	Mathematics
Dr.M.Karpagavalli	Chemistry
Prof.R.Umasankari	Computer Science
Dr. R. Ramachandran	Chemistry
Dr. S. Usha	Mathematics
Dr. P. Vetriselvi	Statistics

29. Social Media Champion

Prof. P. Manikandan

Sanskrit

30. Sports and Games Cell

Physical Director

Dr.R.Gopi

Economics

Dr.K.M.Dharmalingam

Mathematics

Dr. G. Sivasubramanian

English

Dr.S.Sudha

English

Dr. R. Ramachandran

Chemistry

Dr. J. Sivasubramanian

Physics

Dr. M. Karpagajothi

Botany

Dr. V. Sangeethasubha

Mathematics

Mr.U.Jeganathan

Lab Assistant

Mrs.M.Vanitha

Lab Assistant

Mr.P.Ganeshkumar

Lab Assistant

Mr.M.Thangapandi

Record Clerk

31. Student Induction Programme CELL

Dean (Academics)

Prof. P. Manikandan

Sanskrit

Dr. T. Sree Ramkumar

Computer Science

Prof. M. Venkateshan

Physics

Ms. B. Rajathi

Clerk (IQAC/NAAC Office)

32. Students grievance redressal cell

Principal

Dean (Admin)

Prof.P.Manikandan

Sanskrit

Office bearers of Students Council

33. Students' Welfare Cell

Dr. K. Neyvasagam, Co-Ordinator

Physics

Dr. S. Selvakumar

Commerce

Dr. P. Gajendran

Chemistry

Dr. A. Atheeswari

Tamil

Dr. B. Latha

Zoology

Dr. M. Malarvizhi

Chemistry

Prof. V. Meenakshi Sundaram

Botany

Pro. S. Selvakumar

Chemistry

Prof. S. Vidhya Sankar

Chemistry

Dr. D. Bhuvaneswari

English

Dr. A. Vignesh Kumar

English

34. Students' Counselling Cell

Mrs.C.Hema, Co-ordinator

Librarian

Dr.S.Gnaana Saraswathi

Botany

Prof.P.Manikandan

Sanskrit

35. Time-table Committee

Dr.R.Subramony

English

Prof.V. Meenakshisundaram

Physics

Dr.U.Karthikraja

Mathematics

Dr. S. Usha

Mathematics

Mrs.V.Rajalakshmi

Typist

Mrs.M.K.Seethalakshmi

Typist

36. Website Maintenance Cell

Dean (P & D)

Dr.P.Vetriselvi

Statistics

Dr. T. Sreeramkumar

Computer Science

Ms. B. Rajathi

Clerk (IQAC/NAAC Office)

37. Women's cell

Co-ordinators:

Dr.M.Karpagavalli

Chemistry

Prof. R.Umasankari

Computer Science

Members:

All women Academics & Administrative Staff

38. Drafting Cell

Dr. Sheela P. Karthick

English

Dr. L.D. Devasree

Zoology

39.Divyangjan Welfare Committee

Dean (Admin)

Dr. S. Chandrasekar Commerce

(one non-teaching staff)

(Two Members from Student Representative)

40. SALSEARCH

Dr. P. Kannan Botany

Dr.S. Venkatesh English

41. Rural Entrepreneurship Development Cell

Principal

Dr. S. V. Karthikeyan Chemistry

Dr. K. Hema Malini Commerce

Dr. R. Vishnu Priya Physics

Dr. S. Venkatesh English

Dr. R. Vennila Commerce

MADURA COLLEGE ALUMNI ASSOCIATION

{ 8754712408

Sri. V.M.Sundaram	President
Sri. CA.S.Natanagopal, Secretary, MCB	Vice President (Ex- Officio)
Dr. J.Suresh, Principal	Vice President (Ex-Officio)
Dr. K.M.Rajasekaran, Director, SF	Vice President (Ex-Officio)
S.Sudalaimuthu	Vice President
Dr. P.Kanniappan	Vice President
Mr. V.G.Subramanian	Secretary
Sri. S.Kannan	Joint Secretary
Sri. B.A.Dayalan	Joint Secretary
Sri. R.S.Srinivasan	Treasurer
Sri. R.Srinivasan	EC Member
Prof. S.Thiagarajan	EC Member
Prof. V.T.Sadasivan	EC Member
Dr. Thiruvengadasamy	EC Member
Sri. Parthiban	EC Member
Sri. P.Adithya	EC Member
Sri. M.Venkatraman	EC Member
Sri. CA S.Sridharan	EC Member
Mrs. V.Rajalakshmi	EC Member
Mrs. D.Janaki	EC Member
Mr. Prakash	EC Member
CA.K.V.Amarnath	EC Member
Mr. R.Vairamuthu	EC Member

Mr. Athi Seshan

EC Member

Mr. Ponnusamy

EC Member

Dr. S.Vidya

EC Member

Alumni Faculty Co-ordinators

Dr. A.Mayil Murugan

EC Member

Dr. S. Sudha

EC Member

Dr. S. Meenakshi

EC Member

Dr. Y.Natarajan

EC Member

Dr. V. Sriman Narayanan

EC Member

Dr. N.Rengarajan

EC Member

Prof. S.Sivaramakrishnan

EC Member

Ms. M.Vanaja

Alumni Office Clerk

INSTRUCTION TO STUDENTS



GENERAL INSTRUCTIONS



Wear Identity card at all times when inside the campus.



Wear simple and modest formal dress.



Don't wear costly jewelry or bring valuable items to the College

Students should ensure safe custody of their belongings



Regular attendance is a must.



Practice punctuality in whatever you do.



Put your space-time during college life to efficient use.



Utilize Library and other learning resources to the fullest possible extent.



Keep the campus and your surroundings clean.



Stick to deadlines for submission of data required, payment of college fee, payment of examination fee, application, etc.,



Focus on personal and professional development. Participate in seminar / conference / intercollegiate meets / co-curricular & extra-curricular events organized within/outside college.



Volunteer in all activities of the institution.



Help others in need.



Uphold Core values of the institution.



Be a law abiding and dutiful citizen of India.



Be responsible. Secure and safeguard the belongings of the institution.



Be Socially aware.



Act as ambassadors of the institution wherever you are and whatever you do.



PROGRAMMES OFFERED



BACHELOR'S PROGRAMMES

B.Sc. Mathematics
B.Sc. Physics
B.Sc. Chemistry
B.Sc. Botany
B.Sc. Zoology
B.Sc. Computer Science
B.Com.



MASTER'S PROGRAMMES

M.A. Tamil
M.A. English
M.A. Economics
M.Sc. Mathematics
M.Sc. Physics
M.Sc. Chemistry
M.Sc. Botany
M.Sc. Statistics
M.Com.
M.Phil. English



DOCTORAL PROGRAMMES

Ph.D. Tamil
Ph.D. English
Ph.D. Economics
Ph.D. Commerce
Ph.D. Mathematics
Ph.D. Physics
Ph.D. Chemistry
Ph.D. Botany
Ph.D. Zoology



APPROVED RESEARCH CENTRES OF MKU

- ❖ Department of Tamil
- ❖ Department of Economics
- ❖ Department of Mathematics
- ❖ Department of Physics
- ❖ Department of Chemistry
- ❖ Department of Botany
- ❖ Department of Zoology



ADMISSION

- ❖ Single application form for all courses.
- ❖ Admission is through transparent single window counseling
- ❖ Filling of seats as per the reservation policy of Government of Tamilnadu.



COLLEGE FEE

- ❖ Fee is payable twice in a year (each semester) as per schedule indicated in the handbook.
- ❖ Fee is collected only in online mode.
- ❖ Pay the fee due to the college before the due date specified in the handbook.
- ❖ Fee once paid shall not be refunded under any circumstance.



Students who don't pay the fee before the last date for payment of fee are liable to have their names removed from the rolls.

Fee (Subject to Change at any time)

S.No	Class	Tuition Fees		Caution Deposit (refundable at time of leaving)	Science Deposit	Science Fee		
		Per year	Per Semester			Major	Allied 1	Allied 2
1	B.Sc., Mathematics (MPS)	-----	-----	20	50	-----	75	-----
2	B.Sc., Mathematics (MPC)	-----	-----	20	50	-----	75	75
3	B.Sc., Physics(PMC)	-----	-----	20	50	150	-----	75
4	B.Sc., Chemistry(CMP)	-----	-----	20	50	200	-----	75
5	B.Sc., Chemistry(CZP)	-----	-----	20	50	200	75	75
6	B.Sc., Botany	-----	-----	20	50	150	75	75
7	B.Sc., Zoology	-----	-----	20	50	150	75	75
8	B.Sc., Computer Science	-----	-----	50	100	750	-----	-----
9	B.Com.,	-----	-----	20	-----	-----	-----	-----
10	M.Sc., Mathematics	750	375	50	-----	-----	-----	-----
11	M.Sc.,Statistics	750	375	50	-----	-----	-----	-----
12	M.Sc., Physics(PMC)	750	375	50	80	350	-----	-----
13	M.Sc., Chemistry(CMP)	750	375	50	100	500	-----	-----
14	M.Sc., Botany	750	375	50	80	350	-----	-----
15	M.Com.,	500	250	50	-----	-----	-----	-----
16	M.A.,Tamil	500	250	50	-----	-----	-----	-----
17	M.A.,English	500	250	50	-----	-----	-----	-----
18	M.A.,Economics	500	250	50	-----	-----	-----	-----

General Fees		Rs.
1	Verification fee per (Plus Two) Mark Sheet	50
2	Admission	5
3	Insurance	125

Special Fees		Rs.
1	Games & Sports	175
2	Library and Reading Room	30
3	Stationary and Tests	25
4	Handbook	10
5	Magazine	12
6	Medical Inspection Including Subscription to the local Red Cross Association	25
7	Audio - Visual Education	3
8	Student's Aid Fund	3
9	College Day	5
10	Campus Amenity Fee	12
11	Youth Welfare	10
12	W.U.S	3
13	Convocation Fee	25
14	Flag Day	5
15	N.S.S	10

**STUDENT INDUCTION PROGRAMME**

- ❖ Student Induction Programme for all new entrants under the aegis of Quality Mandate of the University Grants Commission with the following objectives.
 - ❖ To help new students adjust and feel comfortable in the new environment.
 - ❖ To inculcate in them, the ethos and culture of the institution.
 - ❖ To help them build bonds with other students and faculty members.
 - ❖ To expose them to a sense of larger purpose and self exploration.

**INSTRUCTION DELIVERY**

- ❖ The college follows day-order system.
- ❖ The institution encourages learning culture among students in and out of classrooms.
- ❖ The students are encouraged to use Library and pursue add-on courses, courses on MOOC platforms, Utilize e-resources outside official hours of instruction.

HOURS OF FORMALIZED INSTRUCTION DELIVERY

Hour	From	To
I	9:45 AM	10:40 AM
II	10:45 AM	11:40 AM
III	11:45 AM	12:40 PM
Break	12:40 PM	01:20 PM
IV	01:20 PM	02:15 PM
V	02:15 PM	03:15 PM

**ATTENDANCE**

- ❖ Students must attend classes regularly.
- ❖ Attendance is recorded every hour.
- ❖ Attendance carries 5 marks in Continuous Internal Assessment for all courses of Bachelor's Programmes.

- ❖ Check your attendance regularly on the Students' portal and bring discrepancies, if any, to the notice of the authorities immediately.
- ❖ A minimum of 75% attendance for each course (paper) is a must for writing the End-Semester Examination.
- ❖ Any leave, including Sick leave and OD (On Other Duty) to be applied in the prescribed format within three days from taking leave.
- ❖ Sick leave must be accompanied by a medical certificate.
- ❖ The Maximum OD admissible to students in a semester is as follows:
 - ❖ Sports (Zonal) – 10 days
 - ❖ Sports (University / State) – 16 days
 - ❖ NSS/NCC/Co-curricular – 10 days
 - ❖ Internship / Field Project – Entire duration
 - ❖ OD must be accompanied by a copy of Certificate of Participation
- ❖ Leave application would be moved to the Students' Portal once it becomes functional.



Students having attendance 65% to 75% after including OD and Sick leave accompanied by a Medical Certificate would be permitted to write the examination after paying a condonation fine as decided by the attendance committee.

Students having attendance less than 75% (or 65% as the case may be) would not be permitted to write the Semester Examination. They will have to Repeat the Semester / Course (as the case may be) after completing the duration of the programme (three years for UG and two years for PG).



CURRICULUM

Choice Based Credit System (CBCS) is followed in all programmes offered by the college as per the directions of Tamilnadu State Council for Higher Education (TANSICHE), Govt. of Tamilnadu.



Outcome Based Education has been introduced for all Under Graduate Programmes from the Academic Year 2020-21.



Students earn credits for each course they pursue. For each programme, there is a certain minimum credits to be earned for a student to be declared as eligible for the degree.

Programmes	Minimum Credits
Bachelor's	140
Master's	90
M.Phil.	30



Students can earn extra credits (over and above the prescribed minimum credits) by opting for and completing courses offered by on MOOC portals like Swayam, NPTEL and Spoken tutorial / internship / field project / add-on certificate courses offered by the colleges / diploma courses offered by the college.



CBCS – BACHELOR'S PROGRAMMES

- ❖ Students will have to earn 140 credits from the following components
 - ❖ Part – I : Language – I
 - ❖ Part – II : English
 - ❖ Part – III : Major & Allied
 - ❖ Part – IV : Electives & Statutory Courses
 - ❖ Part – V : Extension / Social Service



PART – I : LANGUAGE - I

- ❖ Students can choose from one among the following languages for study
 - ❖ Tamil
 - ❖ Hindi
 - ❖ Sanskrit
- ❖ Students of B.Com. programme have to study Business communication in Part - I.

**PART - II : ENGLISH**

- ❖ Students have to study English as the second language.
- ❖ Content and Language Integrated Learning (CLIL) introduced for part-II English to bridge students from various mediums of institution.

**PART - III : MAJOR & ALLIED**

- ❖ **Core** courses are mandatory courses for your chosen major discipline of study.
- ❖ **Allied** courses are mandatory courses in your chosen allied discipline of study.
- ❖ **Major Elective** courses may be chosen from the given choice of specialized courses of study in your major discipline of study.

**PART - IV : ELECTIVE AND STATUTORY COURSES**

Environmental Studies is a course mandated for study by University Grants Commission and TANSCHÉ for students of all Bachelor's programmes to create environmental consciousness among the age group. Gender Studies has been included in the curriculum.



A course on Universal Human Values and Professional Ethics was mandated to be a course of study for students of Bachelor's programmes to inculcate universal human values like justice, love, equality, fraternity, integrity, etc.,



Skill Based Elective (SBE) courses are designed to inculcate soft skills / entrepreneurial skills / technical skills to make the students employable / seek self-employment opportunities.



Non Major Elective (NME) courses are designed to offer the students a choice of course in a field of study other than their major or allied disciplines of study. Students can choose from the choice of courses offered by the college or on MOOC platforms.



- ❖ Massive Open Online Course (MOOC) platform.
- ❖ Initiative of Ministry of Human Resource Development, Govt. of India.



- ❖ Massive Open Online Course (MOOC) platform.
- ❖ Initiative of Indian Institute of Technology(ies) and Indian Institute of Science, Bangalore
- ❖ Funded by Ministry of Human Resource Development, Govt. of India.
- ❖ Our institution is a Local Chapter for Co-ordinating NPTEL courses.



- ❖ Massive Open Online Course (MOOC) platform.
- ❖ Initiative of Indian Institute of Technology, Bombay for learning open source technologies.
- ❖ Funded by Ministry of Human Resource Development, Govt. of India under NMEICT.
- ❖ considered for Extra Credits (Optional)



NON-MAJOR ELECTIVE COURSES

- ❖ Students are allowed to take permissible MOOC courses from any of the above platforms as NME after getting permission for the same.
- ❖ Transfer of credit from MOOC for NME is permitted.



Students who did not study Tamil as Part-I Language must choose Basic Tamil or Advanced Tamil as NME.



PART - V : EXTENSION / SOCIAL SERVICE

- ❖ All students of Bachelor's programmes must opt for one of the following social service schemes during their period of study.
 - ❖ National Service Scheme (NSS)
 - ❖ National Cadet Corps (NCC)
 - ❖ Youth Red Cross (YRC)
 - ❖ Physical Education
- ❖ Ensure that you register and regularly participate in the Part - V activities of your chosen domain.

NATIONAL SERVICE SCHEME

- ❖ The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports.
- ❖ The sole aim of the NSS is to provide hands on experience to young students in delivering community service.



NATIONAL CADET CORPS

- ❖ The National Cadet Corps (NCC) is a youth development movement.
- ❖ The National Cadets Corps came into existence under the National Cadet Corps Act XXXI of 1948 (passed in April, 1948; came into existence on 16th July, 1948).
- ❖ The NCC provides opportunities to the youth of the country for their all-round development with a sense of Duty, Commitment, Dedication, Discipline and Moral Values so that they become able leaders and useful citizens.
- ❖ The NCC provides exposure to the cadets in a wide range of activities., with a distinct emphasis on Social Services, Discipline and Adventure Training.



PHYSICAL EDUCATION



- ❖ Active participation in sports and games inculcates team work, leadership qualities, discipline, social skills, perseverance, patience and builds confidence.
- ❖ Sports and games also help students to be fit and active.

YOUTH RED CROSS (YRC) +

- ❖ Youth Red Cross is to inculcate in the Youth of our country an awareness on the care of their own health and that of others the understanding and acceptance of civic responsibilities and acting accordingly with humanitarian concern, to fulfil the same to enable the growth and development.
- ❖ The fundamental principles of Red Cross Movement are
 - ❖ Humanity
 - ❖ Impartiality
 - ❖ Neutrality
 - ❖ Independence
 - ❖ Voluntary Service
 - ❖ Unity
 - ❖ Universality
- ❖ The YRC of the Madura College (Autonomous) was started in 2017. The Main objectives of YRC of The Madura College (Autonomous) are
 - ❖ Protection of health and life
 - ❖ Service to the sick and the suffering
 - ❖ It consists of 2 units of 100 students of which fifty members are boys and fifty members are girls.



CBCS – MASTER'S PROGRAMMES

- ◇ Students will have to earn 90 credits from the following components
 - ◇ Core courses
 - ◇ Elective courses in your discipline
 - ◇ Non-Major Elective
- ◇ Transfer of credits is allowed from MOOC platforms for NME courses.



FIELD PROJECTS / INTERNSHIPS

- ◇ All students of Masters programmes are encouraged to take up Field Projects / Internships in the Industry / Research Institutions.
- ◇ Internships / Field Projects would help you to gain valuable exposure to the industry / current trends in research in your chosen discipline and would also help you in securing placement.
- ◇ Contact your course teachers for Project / Internship opportunities.



CBCS – M.Phil. PROGRAMMES

- ◇ Students will have to earn 30 credits from the following components
 - ◇ Core courses
 - ◇ Elective courses in your chosen discipline
 - ◇ Project dissertation & Viva-voce



CERTIFICATE / ADD-ON COURSES

- ❖ Certificate / Add-on courses are designed to hone your skills in special areas of expertise not exposed to within the scope of the curriculum.
- ❖ Certificate courses add value and empower you will knowledge and skills not delivered through the curriculum alone. You may register for courses offered by any department.
- ❖ Certificate courses are offered at a nominal cost to meet the incidental expenses incurred in offering the course.
- ❖ Exam will be conducted to assess learning and certificate will be issued.



TEACHING LEARNING PROCESS

- ❖ Chalk-and-talk is the primary mode of teaching.
- ❖ Teachers are encouraged to adopt ICT tools and Learning Management Systems in the teaching-learning process.
- ❖ A learning management system (LMS) is a software application for the administration, documentation, tracking, reporting, and delivery of educational courses.
- ❖ Open Educational Resources (Web resource) have been included in the Curriculum design. Teachers use Open Educational Resources for enhancing the Teaching-Learning process in the classroom.
- ❖ Google workspace for Education has been subscribed for our college domain. ICT Tools like Google meet, Google classroom has been adopted by most teachers for transaction of curriculum.
- ❖ Canvas is an Open Source Learning Management System (LMS) created by Instructure Inc. and is one of the most widely used LMS.
- ❖ In this regard, when asked, create your student login account in canvas or any other LMS / ICT tool as instructed by your teacher.





MENTOR SYSTEM

- ❖ A mentor is allotted to every student in the ratio 1:20.
- ❖ The mentor is your first point of contact for all your grievances, suggestions and is a link between the student and the college administration.
- ❖ The Mentor is your friend, philosopher, counselor and guide.
- ❖ Share all your concerns with your mentor frequently.



- ❖ The Students' Council is a body of representatives from all programmes offered by the college.
- ❖ The members are nominated by the department.
- ❖ The members elect the Office Bearers democratically by the process of Election.
- ❖ The Students' Council is a representative of the Students of the institution.
- ❖ The primary aim of the council is to identify and help solve problems encountered by the students of the college.
- ❖ The students' council can communicate its suggestions and opinions to the college administration on matters concerning the students as part of the Participative Management initiative of the institution.
- ❖ The students' council helps the college administration in organizing events in the campus by volunteering support and in event management.
- ❖ The Students' council is responsible for
 - ❖ Organizing the College Assembly.
 - ❖ Bringing Students' achievements in various spheres to the notice of the administration.

- ❖ Appointing and overseeing the activities of the Student Reporters for reporting on the activities in the college and for bringing out the “Online Students' Newsletter” of the college.
- ❖ Bringing Students' grievances to the notice of the administration immediately and help resolve the same.
- ❖ Appointing and overseeing the activities of the Students' Editorial board for bringing out the artistic talents of the students and for publishing the college magazine.
- ❖ Help the administration in maintaining law and order during the conduct of functions and events in the campus.



CLUBS AND ASSOCIATIONS

- ❖ Department Association and Clubs of the college are notified by the Principal every year.
- ❖ These clubs and association meet on a common theme and activities are planned and organized.
- ❖ The students support the staff coordinator in organizing the events of the club / association.



STUDY CIRCLE

- ❖ Study circle is a peer study group having common aspirations. Eg.,UPSC, CAT, JAM, SET, NET, etc.,
- ❖ Peer-to-peer learning happens as students bring in problems while others who are in the know-how bring the solution.
- ❖ Each participant shall share his knowledge / expertise to the group.
- ❖ Collective knowledge sharing helps the group achieve greater success than the individual units.

- ❖ This is a hugely popular and successful learning methodology around the world.
- ❖ During the Student Induction Programme, groups of students with similar aspirations would be identified. The students shall register the Study Circle with the NAAC Office and necessary logistical support shall be arranged from the institution for the study circle.



LIBRARY & LEARNING RESOURCES

 9:30 am to 5:30 pm (on all working days)

- ❖ The Harvey Library is fully automated with AutoLib Library Management System.
- ❖ Reference Section contains standard journals, periodicals, encyclopedia, dictionary and other books in constant demand.
- ❖ Books in the lending section can be lend to the students for reading.
- ❖ Students must present their ID cards when borrowing or returning books from the lending section.



Books should be replaced by the due date failing which a penalty of Re.1/day shall be levied.



Soiled, damaged or lost books must be replaced by the student failing which cost of replacement shall be recovered from the student.

- ❖ Digital Reference Section of the library contains eBooks, talking books and Video lectures.
- ❖ e-Content and online resources from digital repositories can be accessed via internet connection provided.
- ❖ Harvey library has a spacious reading room conducive to reading.
- ❖ Textbooks can be borrowed / referred from the Department Library. Each department has its own library containing primarily text books.

- ✧ Our institution is a member of INFLIBNET National Library and Information Services Infrastructure for Scholarly Content (N-LIST).
- ✧ It is an initiative of Ministry of Human Resource Development under the NME-ICT and funded by University Grants Commission as college component under e-ShodhSindhu consortium.
- ✧ As a member, we have access to over 6,000+ e-journals and 31,35,000+ e-books.
- ✧ N-LIST access (login credentials) shall be granted to all teachers and research scholars (both full-time and part-time) of the institution.



DISCIPLINE

- ✧ The Madura College expects its students to be disciplined and law-abiding dutiful citizens of the country.
- ✧ Self-discipline is the best form of discipline and as adults the institution expects you to maintain dignity and decorum at all times inside and outside the campus.
- ✧ Use your mobile and laptop for constructive academic purposes only.



DISCIPLINARY PROCEEDINGS

- ✧ The college administration may initiate disciplinary proceedings on students found violating the discipline code of the institution as per the provisions of Chapter VII Disciplinary Regulations of Madras Educational Rules.
- ✧ The discipline committee headed by the principal may inflict punishments including but not limited to reprimand, fine, suspension, and dismissal taking cognizance of the nature of offence / violation.

 NOTE:



WARNING : Damage to institutional / public property of the institution is an offence.



Possession / Use / Distribution of drugs in any form inside the campus is an offence and would lead to dismissal and initiation of legal proceedings against the student.



Engaging in any form of illegal activity against the law of the land would mean dismissal and legal proceedings against the student.

**ZERO
TOLERANCE**



The institution has a strict zero tolerance policy against ragging, sexual harassment and gender discrimination.



**EVALUATION**

- ❖ The components of evaluation for each course are
 - ❖ Continuous Internal Assessment (CIA)
 - ❖ End-Semester Examination
- ❖ Each course is evaluated for a maximum of 100 marks at Bachelor's and Master's level.
- ❖ The weight for each component of evaluation is as follows:

**BACHELOR'S PROGRAMMES**

Programme	CIA	End-Semester Examination
Theory	25	75
Add on Course	50	50
Self Study Course	50	50

**MASTER'S PROGRAMMES (except M.Phil.)**

Programme	CIA	End-Semester Examination
Theory	25	75
Practicals	50	50

**M.Phil. PROGRAMMES**

Programme	CIA	End-Semester Examination
Theory	40	60
Dissertation	50	50
Viva-voce	50	50

- ❖ The corresponding passing minimum for each course for various programmes are as follows :

**BACHELOR'S PROGRAMMES**

Programme	CIA	End-Semester Examination	Total
Theory/Add-on Course	-	27	40
Practicals	-	18	40

**MASTER'S PROGRAMMES (except M.Phil.)**

Programme	CIA	End-Semester Examination	Total
Theory	-	34	50
Practicals	-	23	50

**M.Phil. PROGRAMMES**

Programme	CIA	End-Semester Examination	Total
Theory	-	27	50
Dissertation	-	23	50
Viva-voce	-	23	50

✧ Based on the marks scored, you earn a grade and a corresponding grade point for each course.

**BACHELOR'S PROGRAMMES**

Marks	Grade Point	Grade
95 -100	10	O
85-94	9	D+
75-84	8	D
65-74	7	A+
55-64	6	A
45-54	5	B
40-44	4	C
< 40	RA	-

**MASTER'S PROGRAMMES**

Marks	Grade Point	Grade
95-100	10	O
90-94	9	D+
80-89	8	D
70-79	7	A+
60-69	6	A
50-59	5	B
< 50	RA	-

- ✧ The Cumulative Grade Point Average (CGPA) is the combined metric indicating your standing / performance during the period of the programme and is calculated as follows:

$$CGPA = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

Where C_i is the credits for the i th course and G_i is the grade point scored corresponding to the same course.

- ✧ Based on your final standing at the end of the programme, and after having successfully fulfilled the requirements of the programme, you will be awarded a class based on the percentage score in all courses.

Aggregate Percent	CLASS
60 - 100	FIRST
50 - 59	SECOND
< 50	THIRD



CONTINUOUS INTERNAL ASSESSMENT



THE INTERNAL MARK SCORED BY THE STUDENT FOR ANY COURSE IS FINAL. THERE IS NO SCOPE FOR IMPROVEMENT AFTER THE END OF THE SEMESTER.

- ✧ Assessment of students' performance is not a one-time affair. The institution follows a continuous assessment methodology to assess students on their expected learning outcomes.
- ✧ Continuous assessment of learning outcomes by the course teacher.
- ✧ Components of continuous assessment (Theory courses):



BACHELOR'S PROGRAMMES

Component of CIA	Marks
Test	10
Attendance	5
Seminar / Quiz / Mini-project / Any other Participative learning tool as designed by the course teacher.	5
Assignment	5

**MASTER'S PROGRAMMES (except M.Phil.)**

Component of CIA	Marks
Test	15/20
Seminar / Assignment	10/5

**M.Phil. PROGRAMMES**

Component of CIA	Marks
Test	30
Seminar	5
Assignment	5

✧ For the attendance component of CIA, your mark depends on your attendance for each course.

**ATTENDANCE COMPONENT OF CIA**

Attendance percent for the course	Marks
95-100	5
85-94	4
75-84	3
50-74	2



Requisite attendance must be ensured by the student in each course separately.

- ✧ Timely submission of assignment is a must.
- ✧ Students must take seminar / assignment / quiz / mini-projects or any other component of internal assessment assigned to you by your course teacher very seriously.
- ✧ For practical / project courses, the CIA components will be instructed by your course teacher.



There might be slight changes / differences in the components of CIA at Master's programmes. Your course teacher will instruct you on the components and their allotted weights.



TEST COMPONENT OF CIA

- ❖ Two Centralized Internal Test could be conducted for each course during the semester.
- ❖ The average mark obtained by the students in the two tests would be awarded to the students.
- ❖ If a student is unable to take a test due to medical / emergency reasons, they can apply for a retest in the format prescribed accompanied by evidence for genuinity of the request with in the Same Semester.



END SEMESTER EXAMINATIONS

- ❖ End Semester Examinations are conducted twice in a year
 - ❖ Odd Semester – November
 - ❖ Even Semester – April
- ❖ Students must mandatorily apply for all courses (paper) of the current semester and can select courses of re-appearance, if any, from previous semesters and pay the fee applicable.
- ❖ Students must apply for the End-Semester Examinations and pay the prescribed fee well in advance to enable the Examination Section to plan and put in place the logistics required.



EXAMINATION APPLICATION & FEE

- ❖ Examination fee is to be paid twice in a year (once in each semester) for the November and April semester examinations.
- ❖ You can apply for the End-semester examination online through the Students' Examination portal.
- ❖ Payment of Examination is through online mode only though the payment gateway from the Students' Examination portal.
- ❖ During the final semester, the students will have to pay Provisional Certificate Fee and Convocation Fee payable to Madurai Kamaraj University.



Students who don't pay the fee before the last date for payment of fee would not be able to write the End-Semester examination for the current semester.



Last date for payment of Examination fee shall not be extended under any circumstance beyond the last date indicated in the handbook.



IMPORTANT NOTICE ON COURSE REGULATION

A Student will have the option of writing the End-Semester Examination in the Syllabus Regulation of period of study for a maximum period of THREE years only after the completion of the programme. On expiry of three years, the student will have to take the examination in the Syllabus regulation in vogue at the time of writing examination on an equivalent paper decided by the Chairman, Board of Studies.



VALUATION OF ANSWER SCRIPTS

- ❖ Double valuation is followed for PG and M.Phil. Programmes.
- ❖ If the variation between the marks awarded by the two examiners differs by more than 15%, the paper will be automatically sent for THIRD valuation. Two nearest marks are averaged and awarded to the students. If all the three marks are equally spaced, the best two marks are averaged and awarded to the students.
- ❖ If the difference between the marks awarded by the two examiners is 15% or less, the two marks are AVERAGED and awarded to the student.
- ❖ Single valuation by an external examiner is followed for all UG programmes.



REVALUATION OF ANSWER SCRIPTS

- ❖ Students can apply for revaluation after the declaration of the end semester examination results. For revaluation, single external valuation will be done. The higher of (i) the mark obtained in End- semester result and (ii) mark obtained in revaluation would be awarded to the student.

**SUPPLEMENTARY EXAMINATION**

- ✦ Students with any number of outstanding arrears in the final semester of their respective courses and/or only one outstanding arrear in the rest of the semesters put together after the declaration of the final semester results can appear for the supplementary examinations of the corresponding year. In the supplementary examinations, the mark awarded by the single external examiner is awarded to the students.

**EXAMINATION DISCIPLINE**

- ☛ Students who indulge in inappropriate acts like cheating, copying, possessing incriminating material, impersonating, etc., would be dealt with according to the extant rules of the institution. List of punishments for examination discipline related inappropriate practices is given in the annexure.

**REGULATIONS – REPEAT SEMESTER / COURSE**

- ✦ Repeat of a semester can be permitted only when the student has not been issued Transfer Certificate and within three years from the date of completion of the course.
- ✦ The student will repeat the appropriate semester on the courses offered during the time of repeat. If the syllabus regulation has changed, the student will appear only in the current papers in vogue at the time of repeat.
- ✦ For students repeating a single course / paper which has been scrapped or modified, the student will repeat the course only on the paper which is in vogue at the time of repeating the course. The chairman of the Board of studies will offer an equivalence on which the student will be tested.
- ✦ A student will have the opportunity to write the course (paper) in vogue during his study for a maximum of 3 years only after the completion of the course period. On expiry of three years, the student will have to opt for an equivalence, as decided by the Head of Department from the syllabus which is in vogue.



e-GOVERNANCE

In our pursuit of academic excellence and as e-Governance initiative of our college, the following portals act as link between the students and the administration.



STUDENTS' PORTAL / VIDYAAN

- ❖ View daily attendance. daily and bring any discrepancy to the notice of the authorities.
- ❖ Always keep your profile like contact number and other details up-to-date on the portal.
- ❖ Students can register their grievances, if any, on academic and administrative matters.
- ❖ Leave, On other Duty (OD) can be applied online by uploading supporting documents.
- ❖ Student request for testimonials (like bonafide certificate, conduct certificate, attendance certificate, etc.,) and other requests can be placed online.
- ❖ Students' Academic Repository will keep a soft copy of all your academic records in one place. You can view documents at any time and any place by simply logging into the portal.
- ❖ Students would be able to select their Non-Major Elective (NME) courses online.
- ❖ Feedback on curriculum, institution, staff and student satisfaction survey when notified.
- ❖ Upload achievements and participation in curricular, co-curricular and extra curricular activities, sports and extension.
- ❖ View notices/circulars from Principal, Placement Officer, Mentor and other administrators.



STUDENTS' EXAMINATION PORTAL

- ❖ View marks online.
- ❖ View Internal marks online and approve.
- ❖ Apply for End-Semester Examination / revaluation / supplementary examination.
- ❖ Register grievance related to examination.
- ❖ Submit feedback on question paper and evaluation.
- ❖ Apply for retest in test component of Continuous Internal Assessment.
- ❖ Download hall ticket after payment of fine, if any.
- ❖ View results of End-semester examination .



Keep your login credentials including your password safe and confidential. Change the password on first login.



Students' portal is a facility extended to the students as a goodwill effort by the institution and shall be used only for the purpose for which it is intended.



You are responsible for all actions carried out using your login credentials. Any misuse would result in disciplinary action.



PARENTS TEACHERS ASSOCIATION

- ❖ The Parents Teachers Association (PTA) is an association of two of the most important stakeholders of the institution.
- ❖ Parents are the first teachers and teachers are the second parents – PTA help bridge the gap between the teachers and parents in understanding the needs of the students.
- ❖ Parents are encouraged to visit the institution and meet the parents frequently to know the progress of their wards.

- ❖ PTA meetings would be held every semester at the department level for a healthy discussion on the roles of parents and teachers in shaping the future of the wards of this institution.
- ❖ Parents are encouraged to give their feedback on the curriculum and administration.
- ❖ The Annual General Body of the PTA will meet once in a year to elect Office bearers for the year.



MADURA COLLEGE ALUMNI ASSOCIATION

- ❖ The Madura College Alumni Association (erstwhile Madura College Old Boys' Association up to 2010-11, then Old Students Association up to 2014-15) is registered body under 'The Societies Registration Act, 1860' by Office of the District Registrar, Madurai-1. The registration number is 2/1945.
- ❖ Objectives of the Association
 - ♦ To promote camaraderie among past students of the Madura College.
 - ♦ To continue to have contacts with the students leaving the Madura College after completion of their educational course.
 - ♦ To motivate the old students to think about their college and participate in its development.
 - ♦ To conduct Seminars and Conferences, on any matters of general importance.
 - ♦ To exchange information and experience among former students of the Madura College.
 - ♦ To promote interaction among past students of the Madura College.
 - ♦ To raise funds for the association to extend financial assistance to the college on its own or by establishing a separate Trust for that purpose.

Annexure 1

**Extracts from the Madras Educational Rules :-
(Chapter VII Disciplinary Regulations)**

1. Students of all Schools and Colleges should abstain from active participation in party or communal politics.
2. Headmasters, Principals or other constituted school, college, hostel authorities may frame and issue from time to time disciplinary rules of a permanent or temporary character regulating the conduct outside the school college premises so far as such rules seem necessary to maintain the credit, usefulness and reputation of the School, College or hostel.

N.B. In the case of college such disciplinary regulation as may be issued by the respective universities to which they are affiliated and as are not inconsistent with the regulations in this chapter, will also apply.

Headmasters, Principals or other constituted school, college shall have full power to inflict punishments in the interest of the students or the institution concerned.

Annexure II

**List of Punishments for Malpractice in the Examinations
(as per the rules followed by the Madurai Kamaraj
University)**

1. தவறு:

தேர்வுக்குத் தொடர்புள்ள குறிப்புகள் வைத்திருத்தல்:

“Possession of material relevant to the examination”

நடவடிக்கை

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். படிப்பைத் தொடரலாம். அடுத்த தேர்வு எழுதலாம்.

“Present examination cancelled. Can continue the course and write the next examination”.

2. தவறு :

பக்கத்தில் உள்ள மாணவர், மாணவி எழுதுவதைப் பார்த்து எழுதுதல் அல்லது வைத்திருக்கும் குறிப்புகளைப் பார்த்து எழுதுதல் அல்லது விடைத்தாள்களை மாற்றிக் கொள்ளுதல்.

Copying from neighbouring students or from materials possessed or exchange of answer sheets:

a) தேர்வு மையத்திலும் மேலும் விசாரணையின் போதும் குற்றத்தை ஒப்புக் கொண்டால்:

Confessed at the centre and at the enquiry :

நடவடிக்கை :

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். அடுத்த தேர்வு எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next examination. Rusticated for two semesters or one academic year”.

a) தவறு :

குற்றத்தைத் தேர்வு மையத்தில் ஒப்புக் கொள்ளாது விசாரணையின் போது ஒப்புக் கொண்டாலோ அல்லது அதற்கு நேர்மாறுதலானாலோ

No confession at the centre but confession at the enquiry or vice-versa:

நடவடிக்கை :

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். அடுத்த இரு தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“ Present examination cancelled. Debarred from writing the next two examinations. Rusticated for two semesters or the academic year”.

c) தவறு :

தேர்வு மையம், விசாரணை இரண்டு இடங்களிலுமே குற்றத்தை ஒப்புக் கொள்ளவில்லை எனில் :

No confession at the centre and no confession at the enquiry:

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த மூன்று தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next three examinations. Rusticated for two semesters or one academic year”.

விடைத்தாள்களை மாற்றிக் கொள்ளும் குற்றத்தில் மேற்கூறிய தண்டனை மாற்றிக் கொண்ட அனைவருக்கும் பொருந்தும்.

In the case of exchange of answer sheets, all the candidates involved are to be punished as above.

3. தவறு

தேர்வு கண்காணிப்பாளரிடமோ, மற்ற தேர்வுப் பொறுப்பாளர்களிடமோ முறைகேடாக நடந்து கொண்டால்

Impertinent and impolite behavior towards the Invigilator, superintendent or anyone connected with the conduct of the examination :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த நான்கு தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் / ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next four examinations. Rusticated for two semesters or one academic year”.

4. தவறு :

- i) விடைத்தாள்களை தேர்வு மையத்திற்கு வெளியே எழுதி அவற்றை தேர்வு மையத்திலோ, அல்லது தேர்வு மையத்திற்கு வெளியிலோ இடையில் சேர்த்தால், ஆகிய குற்றங்கள் தேர்வாளராலோ மற்ற தேர்வுக்குத் தொடர்புள்ள அதிகாரிகளாலோ கண்டுபிடிக்கப்பட்டுத் தெரிவிக்கப்பட்டால்

Answer sheets written outside the examination hall and inserted in inside or outside the examination hall, reported by the examiner or any authority connected with the examination :

- ii) பார்த்து எழுதுவது, கண்டுபிடிக்கப்படும் போது விடைத்தாள்களைக் கொடுக்க மறுத்தல் அல்லது விடைத்தாள்களோடு தேர்வு மையத்தை விட்டு ஓடிப்போகுதல் அல்லது விடைத்தாள்களுக்கு, பார்த்து எழுதியதற்குச் சான்றாக உள்ளவற்றிற்கு சேதம் விளைவித்தல்.

Refusing to hand over the answer sheets while found copying or running away from the examination hall with the answer sheets or destroying the answer paper or any evidance on being caught :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த ஐந்து தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next five examinations. Rusticated for two semesters or one academic year”.

5. தவறு :

ஆள் மாறாட்டம் செய்தல்

Impersonation :

நடவடிக்கை

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த ஐந்து தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) நான்கு பருவங்கள் அல்லது இரண்டு கல்வியாண்டுகள் தற்காலிக நீக்கம் செய்யப்படுவர். ஆள் மாறாட்டம் செய்து தேர்வு எழுதுபவர் தற்போது பயிலும் மாணவன் அல்லது மாணவியாக இருந்தால் அவருக்கும் தண்டனை பொருந்தும். வெளியாட்கள் ஆள்மாறாட்டமாக வந்து எழுதினால் போலீசுக்குத் தெரிவிக்கப்பட்டு ஒப்படைக்கப்படுவர்.

“Present examination cancelled. Debarred from writing the next five examinations. Rusticated for four semesters or two academic years. Impersonator, if happens to be a current student, the same punishment is to be awarded”.

“ In the case of impersonation involving outsider, it has to be reported to police for action to be taken against him / her”.

Note:

- 1) “நடைபெறும் தேர்வு நிராகரிக்கப்படும்” என்பதற்கு “அந்தப் பருவ இறுதித் தேர்வில் (ஏப்ரல் அல்லது நவம்பர்) எழுதிய நிலுவைத்தாள்கள் உட்பட அனைத்து தாள்களும் மதிப்பீடு செய்யப்படா” எனப் பொருள் கொள்ளப்படும்.

“present examination cancelled” means “all the papers (Including arrears) written in that particular End - of - the Semester Examinations (APRIL / NOVEMBER) by the candidate cancelled and will not be valued”.

- 2) “அடுத்த தேர்வு(கள்)” என்பதற்கு “அடுத்து வரும் பருவ இறுதித் தேர்வு(கள்)” எனப் பொருள் கொள்ள வேண்டும்.
“The next examinations(s)” means “The examination(s) at the end of the next semester(s)”
- 3) குற்றம் சாட்டப்பட்டு விசாரணைக்குரியவர், தகுந்த காரணங்களை முன்னிட்டு விசாரணைக்குழு முன் வர இயலாவிடில் அவ்வாறு வர இயலாமையை குறிப்பிட்ட விசாரணைத் தேதிக்கு முன்னதாகக் கடிதம் மூலம் தெரிவித்தால், மேலும் அதில் குற்றத்தை ஒப்புக் கொண்டிருந்தால், அவர் விசாரணையின் போது குற்றத்தை ஒப்புக் கொண்டதாக கருதப்படும். அத்தகைய கடிதம் ஏதும் கொடுக்காமல், விசாரணைக்கு வரவில்லையெனில், அவர் விசாரணையின் போது குற்றத்தை ஒப்புக் கொள்ளவில்லை, எனக் கருதப்படும்.

If the candidate, owing to genuine reasons, could not appear before the enquiry committee and presents a letter before the date of relevant enquiry explaining his inability to appear before the enquiry committee and confessing the alleged act of malpractice, then it will be taken as CONFESSION AT THE ENQUIRY, in the case of being absent for the relevant enquiry without such a letter it will be taken as NO CONFESSION AT THE ENQUIRY.

- 4) தண்டனை பெற்ற மாணவன் அல்லது மாணவி, தண்டனைக்காலம் முடிந்து, கல்லூரியில் திரும்பிச் சேரும் போது அல்லது தேர்வு எழுதும் போது அப்போது உள்ள நடைமுறைப் பாடத்திட்டங்களின்படியே பயில அல்லது தேர்வு எழுத வேண்டும்.

In the case of any change in regulations in the courses concerned while joining the college / writing the examinations after the period of punishment, the incumbent has to follow the regulations current at the time of expiry of the punishment - period.

ACADEMIC CALENDER 2020-21

Date	Day	Details
10/08/2020	Monday	College Reopens / HoD's meeting
19/08/2020	Wednesday	Collection of College fees begins
21/08/2020	Friday	Anti Ragging and Internal Complaints committee meeting
26/08/2020	Wednesday	Academic Council Meeting
28/08/2020	Friday	College Council Meeting
31/08/2020	Monday	Student Induction Programme begins
07/09/2020	Monday	Student Induction Programme ends
09/09/2020	Wednesday	Last date for payment of fees without fine
11/09/2020	Friday	Anti Ragging and Internal Complaints committee meeting
17/09/2020	Thursday	Last Hour - Mentor Meeting
25/09/2020	Friday	College Council Meeting
30/09/2020	Wednesday	Last Date for Payment of fees with fine
01/10/2020	Thursday	Removal of names of defaulters from roll.
07/10/2020	Wednesday	I Internal Test begins
08/10/2020	Thursday	I Internal Test
09/10/2020	Friday	I Internal Test/ Anti Ragging and Internal Complaints committee meeting
10/10/2020	Saturday	I Internal Test
12/10/2020	Monday	I Internal Test
13/10/2020	Tues Day	I Internal Test Ends
23/10/2020	Friday	Last Hour - Mentor Meeting
31/10/2020	Saturday	College Council Meeting
02/11/2020	Monday	Collection of Examination fee begins
12/11/2020	Thursday	Anti Ragging and Internal Complaints committee meeting
22/11/2020	Sunday	Last date for payment of fees without fine
27/11/2020	Friday	College Council Meeting
02/12/2020	Wednesday	Reopening of college in offline mode for II PG students

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04/12/2020	Friday	Last date for payment of fees with fine/ Last hour Mentor Meeting
05/12/2020	Saturday	Removal of names of defaulters from roll
07/12/2020	Monday	Reopening of college in offline mode for III UG students
09/12/2020	Wednesday	II Internal Test Begins
10/12/2020	Thursday	II Internal Test
11/12/2020	Friday	II Internal Test/ Anti Ragging and Internal Complaints committee meeting
12/12/2020	Saturday	II Internal Test
14/12/2020	Monday	II Internal Test
15/12/2020	Tuesday	II Internal Test Ends
18/12/2020	Friday	College Council Meeting
21/12/2020	Monday	III Internal – Retest Begins
22/12/2020	Tuesday	III Internal – Retest
23/12/2020	Wednesday	III Internal – Retest Ends Farmers day
31/12/2020	Thursday	Last working day for odd semester/ HoD's meeting
08/01/2021	Friday	Semester Exam Begins
20/01/2021	Wednesday	College Reopens for even semester/ HoD's meeting
27/01/2021	Wednesday	Anti Ragging and Internal Complaints committee meeting
29/01/2021	Friday	College Council Meeting
01/02/2021	Monday	Collection of semester fees begins
12/02/2021	Friday	Anti Ragging and Internal Complaints committee meeting
19/02/2021	Friday	College Council Meeting
28/02/2021	Friday	Last Date of Payment of fees without fine
02/03/2021	Tuesday	Last hour Mentor Meeting
10/03/2021	Wednesday	PTA meeting
12/03/2021	Friday	I Internal Test Begins / Amavasya/ Anti Ragging and Internal Complaints committee meeting

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13/03/2021	Saturday	I Internal Test
15/03/2021	Monday	I Internal Test
16/03/2021	Tuesday	I Internal Test
17/03/2021	Wednesday	I Internal Test
18/03/2021	Thursday	I Internal Test
19/03/2021	Friday	I Internal Test Ends
21/03/2021	Sunday	Last date for payment of fees with fine
22/03/2021	Monday	Removal of names of defaulters from roll / World Water Day
26/03/2021	Friday	College Council Meeting
07/04/2021	Wednesday	Collection of Examination fee begins
08/04/2021	Thursday	Last hour Mentor Meeting
09/04/2021	Friday	Anti Ragging and Internal Complaints committee meeting
11/04/2021	Sunday	Amavasya/ Alumni Day
24/04/2021	Saturday	Last date for payment of fees without fine
26/04/2021	Monday	II Internal Test Begins
27/04/2021	Tuesday	II Internal Test
28/04/2021	Wednesday	II Internal Test
29/04/2021	Thursday	II Internal Test
30/04/2021	Friday	II Internal Test/ College Council Meeting
03/05/2021	Monday	II Internal Test Ends
04/05/2021	Tuesday	Last date for payment of fees with fine
05/05/2021	Wednesday	Removal of names of defaulters from roll
11/05/2021	Tuesday	III Internal - Retest / Amavasya
12/05/2021	Wednesday	III Internal - Retest
13/05/2021	Thursday	III Internal - Retest/ Anti Ragging and Internal Complaints committee meeting
18/05/2021	Tuesday	Last hour Mentor Meeting
19/05/2021	Wednesday	College Council Meeting
20/05/2021	Thursday	Last working day for even semester/ HoD's meeting
27/05/2021	Thursday	Semester Exam begins

ODD SEMESTER 2020 - 21**August 2020**

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Saturday			
2	Sunday			
3	Monday			
4	Tuesday			
5	Wednesday			
6	Thursday			
7	Friday			
8	Saturday			
9	Sunday			
10	Monday	College Reopens / HoD's meeting	1	I
11	Tuesday	Gokulashtami	-	
12	Wednesday		2	II
13	Thursday		3	III
14	Friday		4	IV
15	Saturday	Independence Day	-	
16	Sunday		-	
17	Monday		5	V
18	Tuesday	Amavasya	6	VI
19	Wednesday	Collection of College fees begins	7	I
20	Thursday		8	II
21	Friday	Anti Ragging and Internal Complaints committee meeting	9	III
22	Saturday	VinayagarChathurthi	-	
23	Sunday		-	
24	Monday		10	IV
25	Tuesday		11	V
26	Wednesday	Academic Council Meeting	-	
27	Thursday		12	VI
28	Friday	College Council Meeting	13	I
29	Saturday		14	II
30	Sunday		-	
31	Monday	Student Induction Programme Starts	15	III

September 2020

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Tuesday		16	IV
2	Wednesday		17	V
3	Thursday		18	VI
4	Friday		19	I
5	Saturday	Teacher's Day	20	II
6	Sunday		-	
7	Monday	Student Induction Programme Ends	21	III
8	Tuesday	World Literacy Day	22	IV
9	Wednesday	Last date for payment of fees without fine	23	V
10	Thursday		24	VI
11	Friday	Anti Ragging and Internal Complaints committee meeting	25	I
12	Saturday		26	II
13	Sunday		-	
14	Monday	Hindi Day	27	III
15	Tuesday		28	IV
16	Wednesday		29	V
17	Thursday	Last Hour - Mentor Meeting	30	VI
18	Friday		31	I
19	Saturday		32	II
20	Sunday		-	
21	Monday		33	III
22	Tuesday		34	IV
23	Wednesday		35	V
24	Thursday		36	VI
25	Friday	College Council meeting	37	I
26	Saturday		38	II
27	Sunday	World Tourism Day	-	
28	Monday		39	III
29	Tuesday		40	IV
30	Wednesday	Last date for payment of fees with fine	41	V

October 2020

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Thursday	Removal of names of defaulters from roll	42	VI
2	Friday	Gandhi Jeyanthi	-	
3	Saturday		43	I
4	Sunday		-	
5	Monday		44	II
6	Tuesday		45	III
7	Wednesday	I Internal Test Begins	46	IV
8	Thursday	I Internal Test	47	V
9	Friday	I Internal Test/ Anti Ragging and Internal Complaints committee meeting	48	VI
10	Saturday	I Internal Test	49	I
11	Sunday		-	
12	Monday	I Internal Test	50	II
13	Tuesday	I Internal Test Ends	51	III
14	Wednesday		52	IV
15	Thursday		53	V
16	Friday	Amavasya	54	VI
17	Saturday		55	I
18	Sunday		-	
19	Monday		56	II
20	Tuesday		57	III
21	Wednesday		58	IV
22	Thursday		59	V
23	Friday	Last Hour – Mentor Meeting	60	VI
24	Saturday		61	I
25	Sunday	Saraswathi Pooja	-	
26	Monday	Vijayadhasami	-	
27	Tuesday		62	II
28	Wednesday		63	III
29	Thursday		64	IV
30	Friday	Moharam	-	
31	Saturday	College Council Meeting	65	V

November 2020

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Sunday		-	
2	Monday	Collection of Examination fee begins	66	VI
3	Tuesday		-	
4	Wednesday		67	I
5	Thursday		68	II
6	Friday		69	III
7	Saturday		70	IV
8	Sunday		-	
9	Monday		71	V
10	Tuesday		72	VI
11	Wednesday		73	I
12	Thursday	Anti Ragging and Internal Complaints committee meeting	74	II
13	Friday		-	
14	Saturday	Amavasya	-	
15	Sunday		-	
16	Monday		75	III
17	Tuesday		76	IV
18	Wednesday		77	V
19	Thursday	National Integration Day	78	VI
20	Friday		79	I
21	Saturday		80	II
22	Sunday	Last date for payment of fees without fine	-	
23	Monday		81	III
24	Tuesday		82	IV
25	Wednesday		-	
26	Thursday		83	V
27	Friday	College Council Meeting	84	VI
28	Saturday		85	I
29	Sunday		-	
30	Monday		86	II

December 2020

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Tuesday	World Aids Day	87	III
2	Wednesday	Reopening of college in offline mode for II PG students	88	IV
3	Thursday		89	V
4	Friday	Last date for payment of fees with fine/ Indian Navy Day/Last hour Mentor Meeting	90	VI
5	Saturday	Removal of names of defaulters from roll	91	I
6	Sunday		-	
7	Monday	Reopening of college in offline mode for III UG students	92	II
8	Tuesday		93	III
9	Wednesday	II Internal Test Begins	94	IV
10	Thursday	II Internal Test	95	V
11	Friday	II Internal Test / Anti Ragging and Internal Complaints committee meeting	96	VI
12	Saturday	II Internal Test	97	I
13	Sunday	-	-	
14	Monday	II Internal Test / Amavasya & National Energy Conservation Day	98	II
15	Tuesday	II Internal Test Ends	99	III
16	Wednesday		100	IV
17	Thursday		101	V
18	Friday	College Council Meeting	102	VI
19	Saturday		103	I
20	Sunday		-	
21	Monday	III Internal – Retest Begins	104	II
22	Tuesday	III Internal – Retest	105	III
23	Wednesday	III Internal – Retest Ends Farmers day	106	IV
24	Thursday	Christmas Eve	107	V
25	Friday	Christmas	-	
26	Saturday	Solar Eclipse	-	
27	Sunday		-	
28	Monday		108	VI
29	Tuesday		109	VII
30	Wednesday		110	I
31	Thursday	New Year Eve / HoD's Meeting Last working day for odd semester	111	II

EVEN SEMESTER 2020-21**January 2021**

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Friday	New Year		
2	Saturday			
3	Sunday			
4	Monday			
5	Tuesday			
6	Wednesday			
7	Thursday			
8	Friday	Semester Exam Begins		
9	Saturday			
10	Sunday			
11	Monday			
12	Tuesday	Amavasya & National Youth Day		
13	Wednesday			
14	Thursday	Bogi festival & College Pongal celebrations		
15	Friday	Pongal Festival & Army day		
16	Saturday	Maattupongal & Thiruvalluvar day		
17	Sunday	Uzhavar Thirunal		
18	Monday			
19	Tuesday			
20	Wednesday	College reopens for even Semester & HoD's meeting	1	I
21	Thursday		2	II
22	Friday		3	II
23	Saturday		-	
24	Sunday		-	
25	Monday		4	IV
26	Tuesday	Republic Day & International Customs Day	-	
27	Wednesday	Anti Ragging and Internal Complaints committee meeting	5	V
28	Thursday	Thai Pooam	-	
29	Friday	College Council Meeting	6	VI
30	Saturday		-	
31	Sunday		-	

February 2021

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Monday	Collection of semester fees begins	7	I
2	Tuesday		8	II
3	Wednesday		9	III
4	Thursday		10	IV
5	Friday		-	
6	Saturday		-	
7	Sunday		-	-
8	Monday		11	V
9	Tuesday		12	VI
10	Wednesday		13	I
11	Thursday	Thai Amavasya	14	II
12	Friday	Anti Ragging and Internal Complaints committee meeting	15	III
13	Saturday		16	IV
14	Sunday		-	-
15	Monday		17	V
16	Tuesday		18	VI
17	Wednesday	Ash Wednesday	19	I
18	Thursday		20	II
19	Friday	College Council Meeting	21	III
20	Saturday		22	IV
21	Sunday		-	-
22	Monday		23	V
23	Tuesday		24	VI
24	Wednesday	Pulari -2021	25	I
25	Thursday	Andhipookal -2021	26	II
26	Friday	Graduation Day	27	III
27	Saturday	Maasi Magam / College Day	28	IV
28	Sunday	Last date for payment of fees without fine	-	-

March 2021

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Monday		29	V
2	Tuesday	Last hour Mentor Meeting	30	VI
3	Wednesday		31	I
4	Thursday		32	II
5	Friday		33	III
6	Saturday	Sports Day	34	IV
7	Sunday		-	-
8	Monday	International Women's Day	35	V
9	Tuesday		36	VI
10	Wednesday	PTA Meeting	37	I
11	Thursday	MahaShivarathri	38	II
12	Friday	I Internal Test Begins / Amavasya Anti Ragging and Internal Complaints committee meeting	39	III
13	Saturday	I Internal Test	40	IV
14	Sunday		-	-
15	Monday	I Internal Test	41	V
16	Tuesday	I Internal Test	42	VI
17	Wednesday	I Internal Test	43	I
18	Thursday	I Internal Test	44	II
19	Friday	I Internal Test Ends	45	III
20	Saturday		46	IV
21	Sunday	Last date for payment of fees with fine	-	-
22	Monday	Removal of names of defaulters from roll / World Water Day	47	V
23	Tuesday	World Meteorological Day	48	VI
24	Wednesday		49	I
25	Thursday		50	II
26	Friday	College Council Meeting	51	III
27	Saturday		52	IV
28	Sunday	Holi Festival	-	-
29	Monday		53	V
30	Tuesday		54	VI
31	Wednesday		55	I

April 2021

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Thursday	Maundy Thursday	56	II
2	Friday	Good Friday	-	-
3	Saturday		57	III
4	Sunday	Easter	-	-
5	Monday	National Maritime Day	58	IV
6	Tuesday	Election	-	-
7	Wednesday	Collection of Examination fee begins	59	V
8	Thursday	Last hour Mentor Meeting	60	VI
9	Friday	Anti Ragging and Internal Complaints committee meeting	61	I
10	Saturday		62	II
11	Sunday	Amavasya / Alumni Day	-	-
12	Monday		63	III
13	Tuesday	Telugu New Year Day	-	-
14	Wednesday	Tamil New year & Dr. Ambedkar Birth day	-	-
15	Thursday		64	IV
16	Friday		65	V
17	Saturday		66	VI
18	Sunday		-	-
19	Monday		67	I
20	Tuesday		68	II
21	Wednesday		69	III
22	Thursday		70	IV
23	Friday		71	V
24	Saturday	Last date for payment of fees without fine	72	VI
25	Sunday	Mahavir Jayanthi	-	-
26	Monday	II Internal Test Begins	73	I
27	Tuesday	II Internal Test	74	II
28	Wednesday	II Internal Test	75	III
29	Thursday	II Internal Test	76	IV
30	Friday	II Internal Test / College Council Meeting	77	V

May 2021

Date	Day	Details	Total No. of Working days for semester	Day Order
1	Saturday	International Worker's Day	-	-
2	Sunday		-	-
3	Monday	II Internal Test Ends	78	VI
4	Tuesday	Last date for payment of fees with fine	79	I
5	Wednesday	Removal of names of defaulters from roll	80	II
6	Thursday		81	III
7	Friday		82	IV
8	Saturday		83	V
9	Sunday		-	-
10	Monday		84	VI
11	Tuesday	III Internal - Retest / Amavasya	85	I
12	Wednesday	III Internal - Retest	86	II
13	Thursday	III Internal - Retest / Anti Ragging and Internal Complaints committee meeting	87	III
14	Friday	Ramjan	-	-
15	Saturday		88	IV
16	Sunday		-	-
17	Monday		89	V
18	Tuesday	Last hour Mentor Meeting	90	VI
19	Wednesday	College Council Meeting	91	I
20	Thursday	Last working day for even semester / HoD's meeting	92	II
21	Friday			
22	Saturday			
23	Sunday			
24	Monday			
25	Tuesday			
26	Wednesday			
27	Thursday	Semester Exam Begins		
28	Friday			
29	Saturday			
30	Sunday			
31	Monday			

The Madura College (Autonomous), Madurai - 625 011

STUDENTS' REQUEST FORM

Reg No. :

Date :

Name of the student : _____

I am a Current student : Yes No

I request you to kindly issue me

Bonafide Certificate Course certificate

Transfer Certificate Conduct certificate

Any other _____ (Specify)

Signature of the Student

Signature of the Head

FOR OFFICE USE

Date of receipt :

Name of the Principal : _____

RECEIPT

Received the testimonials / certificate with thanks

Signature of the student

The Madura College (Autonomous), Madurai - 625 011

LEAVE APPLICATION FORM

Reg No. :

--	--	--	--	--	--	--	--	--	--	--

Date :

--	--	--	--	--	--	--	--	--	--

Name of the student : _____

Class & Department : _____

Date (s) From : _____/_____/_____

To : _____/_____/_____

Nature of Leave :

Personal Medical On other duty

Reason : _____

Student Parent HOD/Mentor Principal/Vice Principal

FOR OFFICE USE

Date of receipt :

--	--	--	--	--	--	--	--

பேருந்து சலுகைக் கட்டண அனுமதி படிவம்

அனுப்புநர்

பெயர் : _____

பதிவு எண் : _____

வகுப்பு : _____

விலாசம் : _____

பெறுநர்

கிளை மேலாளர்

தமிழ்நாடு அரசு போக்குவரத்துக் கழகம்

மதுரைக் கோட்டம்.

வழி

(i) முதல்வர் அவர்கள்

மதுரைக் கல்லூரி (தன்னாட்சி)

மதுரை - 625 011.

(ii) துறைத் தலைவர் அவர்கள்

.....

மதுரைக் கல்லூரி (தன்னாட்சி)

மதுரை - 625 011.

ஐயா / அம்மா

நான் மதுரைக் கல்லூரியில் 2019-2020ஆம் கல்வியாண்டில்

..... படித்து

வருகிறேன். மேற்கண்ட முகவரியிலிருந்து நான் கல்லூரிக்கு

வருகிறேன். மேற்கண்ட முகவரியிலிருந்து நான் கல்லூரிக்கு வந்து

செல்வதற்கு சலுகைக் கட்டண பயண அட்டை வழங்குமாறு

மிகத்தாழ்மையுடன் கேட்டுக் கொள்கிறேன்.

பயண வழி இருந்து மதுரைக் கல்லூரி

நன்றி,

இப்படிக்கு,

தேதி

தங்கள் உண்மையுள்ள

பரிந்துரைக்கப்படுகிறது

துறைத் தலைவர்

முதல்வர்



THE MADURA COLLEGE (Autonomous)

Madurai - 11

Application For Retest

Name : _____

Regn No. :

--	--	--	--	--	--	--	--	--	--

Class : _____

Reason for Re-test : _____

Note : Attach medical certificates if the request is made on medical grounds

Sl. No.	Course Title	Name of the Course Teacher	Initials of the course Teacher	To be organized by the Dept.
1.				
2.				
3.				
4.				
5.				
6.				

Sign. of the mentor

Signature of the Head of the Dept.

Principal

TIME - TABLE (ODD SEMESTER)

Day / hour	I	II	III	IV	V
I					
II					
III					
IV					
V					
VI					

S.No.	Course Code	Course Title	Course Teacher 1	Course Teacher 2
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

TIME - TABLE (EVEN SEMESTER)

Day / hour	I	II	III	IV	V
I					
II					
III					
IV					
V					
VI					

S.No.	Course Code	Course Title	Course Teacher 1	Course Teacher 2
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				